## OVERVIEW

Agents who have the duty code of **9** and the EPR keyword **SUBMGR** may use the **HIP** formats to update hotel availability and hotel description display preferences.  You may add or delete preferences at an agency and individual agent level.

**Note:**  Agent HIP settings **override** Agency HIP settings.

## SET DEFAULT AVAILABILITY

### PREFERENCE OPTIONS

For hotel availability displays, select from four options.

| | |
|---|---|
| **HOT0** | Original Display |
| **HOT1** | Single Line Display with Amenity Column (Default option) |
| **HOT2** | Location Line Display |
| **HOT3** | Single Line Display without Amenity Column |

## ADD HOT PREFERENCE

### FORMAT

Add a hotel availability display preference at an **agency** level

HIP¥(preference option)
**HIP¥HOT2**

Add a hotel availability display preference at an **agent** level

HIP(agent sign) ¥ (preference option)
**HIPAQW¥HOT2**

Customize HOT1 default amenities at an **agency** level

**Note**:  May specify a maximum of 7 amenity codes

HIP¥HOT1/(amenity code)/(amenity code)
**HIP¥HOT1/HSPD/POOL/DINE/PETS/SHTL/ECOH/KIDS**

Customize HOT1 default amenities at an **agent** level

HIP(agent sign) ¥HOT1/(amenity code)/(amenity code)
**HIPAQW¥HOT1/HSPD/POOL/DINE/PETS/SHTL/ECOH/KIDS**

**Amenity Codes:**

| | | | | |
|---|---|---|---|---|
| **BCTR** | Has a dedicated business center | | **INTR** | Interior corridor access to rooms |
| **BECH** | Beachfront property | | **KIDS** | Has children's program, playground, or video arcade |
| **BKST** | Breakfast included for all rate plans | | **LCAL** | Free local calls |
| **CSNO** | Has casino or gambling facilities | | **MEET** | Has meeting room/conference facilities |
| **DATA** | Data port in room | | **PARK** | Free parking offered at property |
| **DINE** | Has a restaurant | | **PETS** | Accepts pets |
| **EXEC** | Executive floors with complimentary services | | **POOL** | Has a pool |
| **FITN** | Has a fitness center, gym, or workout room | | **RMSV** | Room service offered at property |
| **GOLF** | Access to a golf course | | **SHTL** | Free shuttle to airport |
| **HSPD** | High speed Internet access in rooms | | **WCHR** | Is accessible for wheelchairs |
| **ADAA** | ADA accessible (following US ADA standards) | | **RFRG** | Refrigerator in room |
| **WFRM** | Free WIFI in room | | **PBTR** | Public Transportation adjacent |
| **WFPS** | Free WIFI in public spaces | | **SKIO** | Ski-in/ ski-out property |
| **WFMR** | Free WIFI in meeting rooms | | **CFEE** | In room Coffee/Tea |
| **SMFR** | Smoke-free property | | **BALC** | Rooms with Balcony |
| **SMOK** | Smoking rooms available | | **ADLT** | Adult only hotel (no children under 18) |
| **RS24** | 24 hour room service | | **RSTR** | Restricted room access |
| **RMSF** | In Room Safe | | **WATR** | Property utilizes a water purification system |
| **FSPA** | Full service spa on property | | **HYPO** | Hypoallergenic rooms |
| **MINI** | Mini-Bar in room | | **NATV** | No Adult Channels offered on TV |
| **ECOH** | Eco-certified hotel | | | |

**Note**: *Sabre* system defaults on the HOT1 screen include:  HSPD, POOL, SHTL, FITN, BKST, DINE, PARK

| DELETE HOT PREFERENCE | FORMAT |
|---|---|
| Delete a hotel availability display preference at an **agency** level<br><br>**Note**:  To change, delete and re-add | HIP¤(preference option)<br>**HIP¤HOT2** |
| Delete a hotel availability display preference at an **agent** level | HIP(agent sign)¤(preference option)<br>**HIPAQW¤HOT2** |

| CHANGE CUSTOMIZED AMENITIES | FORMAT |
|---|---|
| After initially customizing the HOT1 default amenities, in order to change them again, delete and then re-add them as follows: | |
| Step 1:  Delete the current HOT1 customized default amenities | **HIP¤HOT1** |
| Step 2:  Add the revised HOT1 customized default amenities | HIP¥HOT1/(amenity code)/(amenity code)/(amenity code)<br>**HIP¥HOT1/BKST/FITN/DINE/INTR/SHTL/LCAL/KIDS** |

| SET DEFAULT DESCRIPTION | PREFERENCE OPTIONS | |
|---|---|---|
| For hotel description displays, select the option that displays the desired category first | **HOD1**<br>**HOD2**<br>**HOD3**<br>**HOD4** | Display Category 1 first (Default option)<br>Display Category 2 first<br>Display Category 3 first<br>Display Category 4 first |
| Category 1 — Policy requirements<br>Category 2 — Property information<br>Category 3 — Room descriptions<br>Category 4 — Location/area information | | |

| ADD HOD PREFERENCE | FORMAT |
|---|---|
| Add a hotel description display preference at an **agency** level | HIP¥ (preference option)<br>**HIP¥HOD2** |
| Add a hotel description display preference at an **agent** level | HIP(agent sign) ¥ (preference option)<br>**HIPAQW¥HOD2** |

| DELETE HOD PREFERENCE | FORMAT |
|---|---|
| Delete a hotel description display preference at an **agency** level<br><br>**Note**:  To change, delete and re-add | HIP¤(preference option)<br>**HIP¤HOD2** |
| Delete a hotel description display preference at an **agent** level | HIP(agent sign)¤(preference option)<br>**HIPAQW¤HOD2** |

| SPECIFY DISTANCE PREFERENCE | FORMAT |
|---|---|
| Set preference to show distances in kilometers | **HIP¥KM** |
| Set preference to show distances in miles | **HIP¥MI** |

**Note**:  May be set only at an agency level;  Specified preference applies to hotel availability and hotel description displays

| CLIENT ID/RATE ACCESS CODE/CATEGORY DISPLAY PREFERENCE | FORMAT |
|---|---|
| Activate client ID/rate access code/category display in HOD/HRD response at an **agency** level | **HIP¥RACHODHRD** |
| Deactivate client ID/rate access code/category display in HOD/HRD response at an **agency** level | **HIP¤RACHODHRD** |
| Activate client ID/rate access code/category display in HOD/HRD response at an **agent** level | HIP(agent sign)¥RACHODHRD<br>**HIPAQW¥RACHODHRD** |
| Deactivate client ID/rate access code/category display in HOD/HRD response at an **agent** level | HIP(agent sign)¤RACSEGMENT<br>**HIPAQW¤RACHODHRD** |

**Note**: By default, these settings are **ON**; client ID/rate access code/category **display** in the HOD and HRD responses.

| DISPLAY CLIENT ID/RATE ACCESS CODE/CATEGORY IN PNR HOTEL SEGMENT | FORMAT |
|---|---|
| Activate client ID/rate access code/category display in PNR hotel segment at an **agency** level | **HIP¥RACSEGMENT** |
| Deactivate client ID/rate access code/category display in PNR hotel segment at an **agency** level | **HIP¤RACSEGMENT** |
| Activate client ID/rate access code/category display in PNR hotel segment at an **agent** level | HIP(agent sign)¥RACSEGMENT<br>**HIPAQW¥RACSEGMENT** |
| Deactivate client ID/rate access code/category display in PNR hotel segment at an **agent** level | HIP(agent sign)¤RACSEGMENT<br>**HIPAQW¤RACSEGMENT** |

**Note**: By default, this setting is **ON**; client ID/rate access code/category **display** in the PHR hotel segment.

| DISPLAY COMMISSION INFORMATION (TAC) IN PNR HOTEL SEGMENT | FORMAT |
|---|---|
| Activate PNR Commission information (TAC) display in PNR hotel segment at an **agency** level | **HIP¥TAC** |
| Deactivate PNR Commission Information (TAC) display in PNR hotel segment at an **agency** level | **HIP¤TAC** |
| Activate PNR Commission Information (TAC) display in PNR hotel segment at an **agent** level | HIP(agent sign)¥TAC<br>**HIPAQW¥TAC** |
| Deactivate PNR Commission Information (TAC) display in PNR hotel segment at an **agent** level | HIP(agent sign)¤TAC<br>**HIPAQW¤TAC** |

| DISPLAY PREFERENCES | FORMAT |
|---|---|
| Display preferences at an **agency** level | **HIP*** |
| Display preferences at an **agent** level | HIP(agent sign)*<br>**HIPAQW*** |